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JASON LOVE
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TO: ALL BERGEN COUNTY CHIEFS OF POLICE, POLICE DIRECTORS, OFFICERS-IN-CHARGE, AND SHERIFF

FROM: PROSECUTOR MARK MUSELLA

RE: BERGEN COUNTY PROSECUTOR'S OFFICE LAW ENFORCEMENT DIRECTIVE NO. 2023-2 ESTABLISHMENT AND IMPLEMENTATION OF THE BERGEN DEX SYSTEM

DATE: MAY 12, 2023

The Bergen County Prosecutor's Office ("BCPO") has established the Bergen County Data Exchange System ("DEX") to address Bergen County law enforcement's need to share information critical to modern criminal investigations and prosecutions and the promotion of our public safety mission. The DEX System leverages and integrates each county law enforcement agency's Computer Aided Dispatch ("CAD") and Record Management System ("RMS") to enable real time exchange of public safety information. This Directive sets forth the uniform standards for Bergen County law enforcement agencies to access the Bergen DEX platform and the cybersecurity requirements to ensure the efficiency and integrity of the DEX System.

Standards and Requirements

1. Each Bergen County law enforcement agency must designate a DEX Coordinator and Alternate Coordinator to supervise the agency's use of the Bergen DEX System. Given the interface between the Bergen DEX and Automated License Plate Reader ("ALPR") Systems, the DEX and ALPR Coordinators and Alternate Coordinators must be the same officers. The BCPO's DEX System Coordinator and ALPR Coordinator is Sergeant Christopher Whiting of the BCPO Counter-Terrorism Unit, (201) 226-5609, CWhiting@bcpo.net. The Alternate BCPO DEX System Coordinator and Alternate ALPR Coordinator is Detective Jon Morgan of the BCPO Bureau of Information Technology, (201) 226-5715, JMorgan@bcpo.net. Local agencies will be advised of any change in these assignments. Local agencies must advise the BCPO DEX Coordinators of the formal appointment of their DEX System Coordinators and



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Alternate Coordinators by June 19, 2023 at BCDEX@bcpo.net. Any changes in these local assignments must be immediately reported to the BCPO.

2. Each agency must connect its CAD and RMS to Bergen DEX by July 3, 2023. The BCPO will assist in the initial connections for compatible systems. Agencies should report any compatibility issues to the BCPO DEX Coordinators. Any changes in an agency's CAD or RMS and any hardware or software associated with its CAD or RMS must be approved by the BCPO to ensure continuing compatibility with the Bergen DEX System and connection to DEX. Each agency will be responsible for the maintenance, operation, security and costs of its CAD and RMS and for building and maintaining its connection to Bergen DEX.
3. All Bergen DEX Application Programming Interfaces ("APIs") must be approved by the BCPO.
4. All agencies are responsible for obtaining and maintaining all service, security and user agreements required for access to NJCJIS and NCIC systems, including training and recertification requirements. These agreements must include a password policy and agency protocols to address misuse.
5. All agency and outside support personnel with access to Bergen DEX or systems connecting to Bergen DEX must be trained as required by the BCPO. Each agency must report all agency and support personnel with access to the Bergen DEX System to the BCPO by January 1st of each year.
6. All equipment, data, agreements, training, records and other information related to the implementation and operation of Bergen DEX must be available for inspection by the BCPO. The BCPO will conduct random audits and inspections of agency compliance with this Directive and cybersecurity inspections of systems connected to Bergen DEX to ensure compliance and mitigate security risks.
7. Agencies must comply with all federal, state and local laws and regulations regarding the purchase or use of hardware or software associated with the Bergen DEX System.
8. Any complaints of violation of this Directive or misuse of Bergen DEX must be immediately reported to the BCPO.

The Bergen DEX System will significantly enhance our law enforcement efforts provided it is supplied with the necessary public safety information and agencies take advantage of its capabilities. We urge all agencies to cooperate in implementing and accessing the Bergen DEX System.

As always, I thank you for your cooperation.

A handwritten signature in black ink, consisting of several overlapping loops and curves, positioned above a horizontal line.

MARK MUSELLA
BERGEN COUNTY PROSECUTOR

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